



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 19th March 2020** at **6.30pm** in the **the Association's Boardroom, Stirling Road, Doune FK16 6AA**

***Please note: A Board Fire Drill will take place at 6.15pm please try to be present. ***

(note that refreshments will be available from 6.00 pm)

Staff/Adviser(s) Attendance:	Donna Birrell (CEO) Kirsty Brown (DCEO/FCSM) Fiona Maguire (A&DM) Jackie Leeds (HSM) Susan Mackay (Corporate Services Officer CSO) (Minute Taker) Josh Graham (Modern Apprentice MA)
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Agenda Item	Subject	Author	Attached	Approval Required
1.	Apologies			
2.	Declarations of Interest			
3.	Health and Safety: No incidents to report			
4.	Group Minutes Board 4.1 Minute of Board Meeting – 20 th February 2020 4.2 Confidential Minute of Board Meeting – 20 th February 2020 Audit & Risk None Subsidiary None Working Groups Governance 4.3 Action Note of Risk Management Workshop Session 20 th February Customer Engagement, Participation and Scrutiny None Investment None	CSO CSO CEO	✓ ✓ ✓	✓ ✓ For Information
5.	Matters Arising Schedule	CEO	✓	✓

	Strategy			
6.	6.1 RSH Group Strategic Plan 6.2 Confidential RSHA Business Plan (Draft) 6.3 Venachar Ltd Business Plan (Draft)	CEO CEO CEO	✓ ✓ ✓	✓ ✓ ✓
7.	Confidential HR Report: Review of Structure Feedback/Outcomes from Consultation Period and final proposed Structure	CEO	✓	✓
8.	Finance 8.1 Confidential Final Budget 2020/21 (the DCEO/ FCSM will also give a verbal update/presentation on the 30 Year Financial Projections at the meeting) 8.2 Three Year Investment Plan 8.3 Governance of the Development Process Investment Appraisal Assumptions 2020/21 8.4 Bad Debt Write Off	DCEO/ FCSM A&DM A&DM HSM	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓
9.	Performance & Policy Policies recommended for adoption: Hot Works Policy Draft	A&DM	Previously circulated	✓
10.	Group Risks Group Key Risks (Coronavirus Update: Preparing for Pandemic)	CEO	✓	✓
11.	Governance Ethical Conduct and Notifiable Events/Annual Assurance Status 11.1 Notifiable Events None	-	-	-
	11.2 Office Bearers' Decisions None	-	-	-
	11.3 Review of Model Rules 2019	CEO	✓	For Noting
	11.4 Recommendations from Audit & Risk Committee Appointment of Internal Auditor	DCEO	✓	✓
12.	Group Meeting Schedule 2019/20 Updated	CEO	✓	✓
13.	New Member Applications None	-	-	-
14.	Operations None	-	-	-
15.	Chief Executive's Report	CEO	✓	For information
16.	Action Tracker	CEO	✓	✓

17.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Members	Feedback to be given at the meeting	For information
18.	Any Other Competent Business	Chair		
19.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? <p><i>Please note that feedback can also be communicated in confidence to the Chair after the meeting has taken place.</i></p>	Chair	Feedback to be given at the meeting	For noting
20.	Date of Next Meetings			
	<ul style="list-style-type: none"> • Customer Engagement Tenant Participation and Scrutiny Working Group 13th March • Group Annual Board Appraisal Meetings March/April • Stock Tour April TBC • Audit & Risk Committee 30th April at 10am • Group Briefing Session 21st May 5.30pm • Board 21st May at 6.30pm • Investment Working Group: TBC • Governance Working Group TBC 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.