

Agenda

Special Board of Management Meeting to be held on **Tuesday, 15th September 2020** at **6.30pm**

Please note that the meeting will be held online using Zoom. Joining instructions for Zoom will be issued separately.

Staff/Adviser(s) Attendance:	Donna Birrell (CEO) Kirsty Brown, (DCEO/FCSM)
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Agenda Item	Subject	Author	Attached	Approval Required
1.	Apologies			
2.	Declarations of Interest			
3.	Health and Safety			
4.	Finance i. Updated forecast 2020/21 ii. Updated 30 year projections iii. SHR 5 Year Financial Projection (FYFP) Return (to be submitted to SHR by 30 September 2020) iv. Annual Internal Financial Assurance Report	DCEO/FCSM DCEO/FCSM DCEO/FCSM DCEO/FCSM DCEO/FCSM	✓ <i>To follow</i> <i>To follow</i> ✓	✓ ✓ ✓ ✓
5.	Confidential HR Report: Review of Structure and Group Consultation	CEO	✓	✓

6.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Members	Feedback to be given at the meeting	For information
7.	Any Other Competent Business			
8.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? <p>Please email your feedback to Mark Griffiths Chair, mark@markgriffithsmanagement.co.uk</p>	Chair	Feedback to be emailed to Chair after the meeting	For noting
9.	Date of Next Meetings <ul style="list-style-type: none"> • Group Briefing Session: Equality & Diversity TBC • SGM/AGM 17th September • Group Training Session Thursday 8th October 5.30pm Health & Safety Awareness for Governing Body members • Board Thursday 8th October at 6.30pm • A&R Committee 5th November (time tbc) <p><i>NB All Board members are welcome to attend the above meeting as part of Annual Assurance verification process.</i></p>			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.