



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 18th March 2021 at 6.30pm**

The meeting will be held online using Zoom. Joining instructions for Zoom will be issued separately.

Staff/Adviser(s) Attendance:	Donna Birrell (CEO) Kirsty Brown (DCEO/DFCS) Norrie MacPhail (IADM) Jackie Leeds (HSM) Susan MacKay (CSO) (Minute Taker) Gregor Cameron Contracts (GCC) (Item 3.1 only)
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Agenda Item	Subject	Author	Attached	Approval Required
1.	Apologies			
2.	Declarations of Interest			
3.	Development Exception Reports 3.1 Strathblane Exception Report	GCC	✓	✓
4.	Health and Safety 4.1 Health and Safety Update 4.2 Landlord Facilities Health and Safety	Verbal Verbal	- -	For information For information

5.	<p>Group Minutes Board</p> <p>5.1 Minute of Board of Management Meeting 11th February 2021</p> <p>5.2 Confidential Minute of Board of Management Meeting 11th February 2021</p> <p>5.3 Confidential Minute of annual Group Strategy Session 26th February 2021</p> <p>Subsidiary: None</p> <p>Committee: None</p> <p>Working Groups:</p> <p>Customer Engagement, Participation and Scrutiny: None</p> <p>Investment: None</p>	CEO CEO CEO	✓ ✓ ✓	✓ ✓ ✓
6.	Matters Arising Schedule	CEO	✓	✓
7.	Record of Electronic Approvals No Report	-	-	-
8.	<p>Group Key Risks</p> <p>Group Key Risk Review</p> <p>Appendix 1: Group Key Risk Register</p> <p><i>Please note that the Business Continuity update & SHR COVID 19 Information Return will follow by email for information during period of Coronavirus.</i></p>	CEO	✓	✓
9.	<p>Strategy</p> <p>9.1 Outcomes from annual Group Strategy Session 26th February 2021.</p> <p>9.2 Group Strategic Plan and Strategic Delivery Plan Update 2021/22: Final Draft</p> <p>9.3 Confidential RSHA Business Plan Update 2021/22: Final Draft</p> <p>9.4 Confidential Venachar Business Plan and Budget 2021/2022: Final Draft</p> <p>9.5 Customer Engagement, Participation and Scrutiny Strategy: First Draft (arrangements for final draft) and Working Group Dissolution</p> <p><i>Please note that due to resourcing and other priorities the requirement for an Annual Procurement Strategy and Annual Procurement Report has been deferred until May Board.</i></p>	CEO CEO CEO CEO HSM	✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓

10.	Finance 10.1 Confidential Q3 Management Accounts 10.2 Confidential Final Budget 2021/22 10.3 3 Year Planned Investment Programme 10.4 Updated 30 Year Financial Projections	DCEO/DFCS DCEO/DFCS IADM DCEO/DFCS	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓
11.	Governance Ethical Conduct and Notifiable Events/Annual Assurance Status 11.1 Notifiable Events: No report	-	-	-
	11.2 Office Bearers' Decisions: Confidential Board Member Leave of Absence - Extended	CEO	✓	For noting
	11.3 Recommendations from Committee: No report	-	-	-
	11.4 Standing Orders: Review of Temporary Addendum COVID-19	CEO	✓	✓
	11.5 Investment Working Group: End Year Review of Effectiveness	CEO	✓	✓
	11.6 New Member Applications None	-	-	-
12.	Operations No Report	-	-	-
13.	Performance and Policy 13.1 Quarterly Performance Report (Q3 October – December 2020) Appendix 1 including: <ul style="list-style-type: none"> • ARC indicators • Universal Credit • Complaints & Complaints Analysis 	SMT	✓	✓
	Appendix 2: Planned Maintenance	IADM	✓	✓
	Appendix 3: Development Programme Monitoring Report	IADM	✓	✓
	<i>Please note Project Profiles will be emailed for information and made available on Decision Time.</i> Appendix 4: Strategic Delivery Plan <i>Please note that the Operational Delivery Plan will be reported by exception only.</i>	CEO	✓	✓

	Appendix 5: Tenant Satisfaction Survey Action Plan Update	IADM/HSM	✓	✓
14.	Chief Executive's Report	CEO	✓	For information
15.	Action Tracker	CEO	✓	✓
16.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Members	Feedback to be given at the meeting	For information
17.	Any Other Competent Business			
18.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to Mark Griffiths Chair	Chair	Feedback to be given at the meeting	For noting
19.	Date of Next Meetings			
	<ul style="list-style-type: none"> • Group Briefing Session: Equality & Diversity TBC • Joint Training Session: Effective Questioning, Scrutiny and Challenge TBC • Audit & Risk Committee Thursday 29th April 2.00pm TBC • Board Thursday 20th May at 6.30pm 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.