



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 21 November 2024** at **6.30 p.m.**

The meeting will be conducted on Zoom.

Joining instructions for Zoom will be issued as part of the Board Pack via Decision Time.

Staff/Adviser(s) Attendance:		Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM) Sandra McPhee (CSO) - Minutes		
Agenda Item	Subject	Author	Attached	For
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Exception Reports/Presentations			
3.1	Braeval, Aberfoyle Business Case	DHPS/Macdonald Cameron	✓	Approval
4.	Health and Safety Exception Report			
4.1	Exception Report	CEO	-	-
4.2	Annual Board Health & Safety Policy Updates/Sign-off		<i>Verbal update on signing will be given at the meeting</i>	
	(i) Group Health & Safety Policy Statement 2024 from EVH Health & Safety Control Manual	CSO	✓	Approval
	(ii) Group Landlord Facilities Health & Safety Policy Statement from EVH Landlord Health & Safety Control Manual	DHPS	✓	Approval
5.	Group Minutes			
5.1	Minutes of Board meeting held on 10 October 2024	CSO	✓	Approval
5.2	RSG Annual Strategy Day 27 October 2024	CSO	✓	
5.3	Audit & Risk Committee –	DCEO/DFCS	✓	Information

	7 November 2024			
5.4	Subsidiary: None	-	-	-
5.5	Working Groups: Venachar Short Life Working Group – 21 October 2024	CEO	✓	Information
6.	Matters Arising Schedule	CEO	✓	Approval
7.	Rural Stirling Group Key Risks			
7.1	Quarterly Key Risks Review	CEO	✓	Oversight / Monitoring
8.	Performance & Policy			
8.1	Quarter 2 Performance Reports - Appendix 1 – ARC Indicators, Universal Credit and H&S KPIs - Appendix 2 – Planned Maintenance - Appendix 3 – Development Programme Monitoring - Appendix 4 – Strategic Delivery Plan Update - Appendix 5 – Operational Delivery Plan (Updated by exception)	SMT DHPS DHPS CEO -	✓ ✓ ✓ ✓ -	Oversight / Monitoring Oversight / Monitoring Oversight / Monitoring Oversight / Monitoring -
8.2	Complaints Report – Quarter 2	CSO	✓	Oversight / Monitoring
8.3	Policies for Approval Appendix 1: Group Attendance and Absence Management Policy and EIA Appendix 2: Group Smoke-Free Policy Appendix 3: Group LSM Asbestos in Tenancies Policy and EIA Appendix 4: Group LSM Construction Design and Management Policy and EIA	CSO CSO DHPS DHPS	All policies were uploaded to Decision Time on 8 November 2024	Approval Approval Approval Approval
	<ul style="list-style-type: none"> ➤ SIC Quarter 2 Report uploaded to Decision Time on 30 October 2024. ➤ Quarterly Development Profiles uploaded to Decision Time on 12 November 2024. 			
9.	Finance			
9.1	Confidential – 1 st Draft Budget 2025/26 and 30 year Financial Projections	DCEO/DFCS	✓	Approval
9.2	Annual Rent Review and Consultation Proposals	HSM	✓	Approval

9.3	Confidential – Q2 Management Accounts	DCEO/DFCS	✓	Oversight / Monitoring
9.4	Confidential – External Audit Tender	DCEO/DFCS	✓	Approval
9.5	Adaptations Funding 2024/25	DHPS	✓	Oversight / Monitoring
10.	Operations			
10.1	Annual Review of Allocations (deferred from August meeting)	HSM	✓	Approval
10.2	LLI Croftamie Consultation Outcomes	HSM	Verbal update will be given at the meeting	-
11.	Governance: Ethical conduct and Notifiable Events			
11.1	RSG Strategy Day: Outcomes Report	CEO	✓	Approval
11.2	Notifiable Events	-	-	-
11.3	Office Bearer Decisions	CEO	✓	Approval
11.4	Recommendations from Committee	DCEO/DFCS	✓	Approval
11.5	New Member Applications	CSO	-	-
11.6	Confidential Board Member Leave of Absence	CEO	✓	Approval
12.	CEO Report Revised Remits of Working Groups (a) Investment Working Group (b) Venachar Short Life Working Group	DHPS CEO	✓ ✓	Approval Approval
13.	Action Tracker	CEO	✓	Oversight/Monitoring
14.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	Information
15.	Any Other Competent Business			

16.	<p>Review/Reflections of Meeting</p> <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? <p>Please email your feedback to, Fiona Boath, Chair, boardFionab@rsha.org.uk</p>	Chair	Feedback to be given at the meeting	-
17.	<p>Date of Next Meetings & Training and Events</p> <ul style="list-style-type: none"> • Board Training Session – Health & Safety Part 1 – Thursday 28 November 2024 at 6.30pm – Online via Zoom • Board Training Session – Effective Questioning, Scrutiny and Challenge Skills - Thursday 5 December 2024 at 6.30pm – Online via Zoom • Board Briefing Session – Housing Management - Friday 24 January 2024 at 2.00pm – Online with Teams • Board Meeting – Thursday 6 February 2025 at 6.30pm – Online via Zoom • Board Briefing Session – Asset Management and Net Zero – Thursday, 20 February 2025 at 6.30pm – location to be confirmed 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.