



Rural Stirling
Housing Association

Agenda

Board of Management Meeting to be held on **Thursday, 13 March 2025 at 6.30 p.m.**

Please note that drinks and refreshments will be available from 6.00pm should Board members wish to join members of the SMT for informal discussion.

The meeting will be conducted on a hybrid basis on Zoom and in the office Boardroom.

Joining instructions for Zoom will be issued as part of the Board Pack via Decision Time.

Staff/Adviser(s) Attendance:	Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM) Sandra McPhee (CSO) – Minutes
Observers in Attendance:	Helen Barton, North Star Consulting and Research
Board Applicants:	Vicki Cutler Ronnie Bell Moray Nichol Fiona Whyte

Agenda Item	Subject	Author	Attached	For
1.	Welcome and Apologies	Chair	-	-
2.	Declarations of Interest	Chair	-	-
3.	Exception Reports/Presentations			
3.1	No report	-	-	-
4.	Health and Safety Exception Report			
4.1	Exception Report	CEO	-	-
5.	Group Minutes			
5.1	Minutes of Board meeting held on 6 February 2025	CSO	✓	Approval
5.2	Audit & Risk Committee – No meeting	-	-	-
5.3	Venachar Board Meeting – No Meeting	-	-	-
5.4	Working Groups:	-	-	-

	(i) Venachar Short Life Working Group (ii) Investment Working Group – meeting held on 27 January 2025	DHPS	✓	Information
6.	Matters Arising Schedule	CEO	✓	Oversight / Monitoring
7.	Rural Stirling Group Key Risks			
7.1	Quarterly Key Risks Review	CEO	✓	Oversight/Monitoring
8.	Strategy			
8.1	Group Strategic Plan 2025/26 – Final Draft	CEO	✓	Approval
8.2	Confidential: RSHA Business Plan 2025/26 and Operational Delivery Plan: Final Draft	CEO	✓	Approval
8.3	Confidential: Venachar Business Plan and Budget 2025/26: Final Draft	CEO	✓	Approval
8.4	Group Equality, Diversity and Human Rights Strategy	CEO/CSO	✓	Approval
8.5	Requirement for an Annual Procurement Strategy and Annual Procurement Report 2025/26	DHPS	✓	Approval
9.	Performance & Policy			
9.1	Q3 Quarterly Performance Reports:			
	Appendix 1 - ARC indicators, Universal Credit and H&S KPIs	SMT	✓	Oversight/Monitoring
	Appendix 2 - Planned Maintenance	DHPS	✓	Oversight/Monitoring
	Appendix 3 - Development Programme Monitoring	DHPS	✓	Oversight/Monitoring
	Appendix 4 - Strategic Delivery Plan Update	CEO	✓	Oversight/Monitoring
	Appendix 5 - Operational Delivery Plan Update by Exception			
9.2	Q3 Complaints Report	CSO	✓	Oversight/Monitoring
9.3	Policies for Approval			
	• Appendix 1 – Group Data Protection Policy & EIA	CSO	<i>Policies were updated to oneAdvanced on 27</i>	Approval
	• Appendix 2 – Group Data Retention policy & EIA	CSO		Approval
		CSO		Approval

	<ul style="list-style-type: none"> Appendix 3 – Group Equalities, Diversity and Human Rights Policy & EIA Appendix 4 – Group Lift Policy Appendix 5 – Group Water Systems and Legionella Policy Appendix 6 – Group Factoring Policy & EIA Appendix 7 – Group Rent Arrears Prevention and Recovery Policy & EIA Appendix 8 – Group Recruitment and Selection Policy & EIA 	DHPS	February 2025	Approval
		DHPS		Approval
		HSM		Approval
		HSM		Approval
		CSO		Approval
<p>➤ SIC Quarter 3 Report uploaded to oneAdvanced on 5 March 2025.</p> <p>➤ Quarterly Development Profiles uploaded to oneAdvanced on 5 March 2025.</p>				
10.	Finance			
10.1	Community Donations Fund 2024/25 Annual Report	CSO	✓	Information
10.2	Community Donations Fund Budget 2025/26	CSO	✓	Decision
10.3	Confidential Quarter 3 Management Accounts	DCEO/DFCS	✓	Oversight/Monitoring
10.4	Confidential Final Budget 2025/26	DCEO/DFCS	✓	Approval
10.5	Confidential Bad Debt Write Offs	HSM	✓	Decision
10.6	Confidential Nationwide Mandate Update	DCEO/DFCS	✓	Approval
11.	Operations			
11.1	3 Year Planned Investment Programme	DHPS	✓	Decision
12.	Governance: Ethical conduct and Notifiable Events			
12.1	Notifiable Events:	-	-	-
12.2	Confidential Office Bearer Decisions	CEO	✓	Assurance
12.3	Recommendations from Committee	-	-	-
12.4	New Member Applications	CSO	✓	Approval
12.5	Governance of the Development Process Investment Appraisal Assumptions 2025/26	DHPS	✓	Approval
12.6	Board Recruitment: Applications for	CEO	✓	Approval

	Board Membership			
13.	CEO Report	CEO	✓	Information
14.	Action Tracker	CEO	✓	Oversight/Monitoring
15.	Attendance at Conference/Seminar or Networking Events: Board Member Feedback	Board Member	Feedback to be given at meeting	Information
16.	Any Other Competent Business			
17.	Review/Reflections of Meeting <ul style="list-style-type: none"> • Did we challenge constructively/effectively when necessary? • Did we make good decisions? • Did we have all the information we needed to make decisions? Please email your feedback to, Fiona Boath, Chair, boardFionab@rsha.org.uk	Chair	Feedback to be given at the meeting	-
18.	Date of Next Meetings & Training and Events <ul style="list-style-type: none"> • Venachar Short Life Working Group: TBC • Audit & Risk Committee – Thursday, 24 April 2025 at 2pm online with Zoom • Venachar Board Meeting – Monday, 12 May 2025 at 4.30pm online with Zoom • Board Meeting – Thursday, 15 May 2025 at 6.30pm in person meeting • Investment Working Group - TBC 			

N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.