



**Rural Stirling**  
Housing Association

# Agenda

Board of Management Meeting to be held on **Thursday, 21 May 2026 at 6.30 p.m.**

*Please note that drinks and refreshments will be available from 6.00pm should Board members wish to join members of the SMT for informal discussion.*

**The meeting will be conducted on a hybrid basis on Zoom and in the office Boardroom.**

Joining instructions for Zoom will be issued by email.

<b>Staff/Adviser(s) Attendance:</b>		Donna Birrell (CEO) Gerry Casey (DCEO/DFCS) Craig Wood (DHPS) Jackie Leeds (HSM) Sandra McPhee (CSO) – Minutes		
Agenda Item	Subject	Author	Attached	For
1.	<b>Welcome and Apologies</b>	Chair	-	-
2.	<b>Declarations of Interest</b>	Chair	-	-
3.	<b>Exception Reports/Presentations</b>			
3.1	No Report	-	-	-
4.	<b>Health and Safety Exception Report</b>			
4.1	Exception Report	CEO	-	-
5.	<b>Group Minutes</b>			
5.1	Minutes of Board meeting held on 12 March 2026	CSO(G)	✓	Approval
5.2	Audit & Risk Committee meeting held on 23 April 2026	DCEO/DFCS	✓	For Information
5.3	Working Groups: (i) Investment Working Group – 28 April 2026	DHPS	✓	For Information
6.	<b>Matters Arising Schedule</b>	CEO	✓	Oversight / Monitoring
7.	<b>Rural Stirling Group Key Risks</b>			
7.1	Quarterly Key Risks Review	CEO	✓	Oversight/Monitoring
8.	<b>Strategy</b>			

8.1	No Report	-	-	-
9.	<b>Performance &amp; Policy</b>			
9.1	<b>Q4 Quarterly Performance Reports:</b>			
	Appendix 1 - ARC indicators and H&S KPIs	SMT	✓	Oversight/Monitoring
	Appendix 2 - Planned Maintenance	DHPS	✓	Oversight/Monitoring
	Appendix 3 - Development Programme Monitoring	DHPS	✓	Oversight/Monitoring
	Appendix 4 - Strategic Delivery Plan Update	CEO	✓	Oversight/Monitoring
	Appendix 5 - Operational Delivery Plan Update by Exception	CEO	-	-
9.2	Q4 Complaints Report	CSO	✓	Oversight/Monitoring
9.3	Policies Reviewed by SMT since last Board Meeting	-	-	-
9.4	New Policy <ul style="list-style-type: none"> <li>Group Generative Artificial Intelligence (Gen AI) Usage Policy Draft</li> </ul>	CSO	✓	Approval
9.5	ARC Return 2025/26	CEO	<i>Issued on oneAdvanced Tuesday 12 May</i>	Approval
<p>➤ <b>SIC Quarter 4 Report uploaded to oneAdvanced on Thursday 14 May.</b></p> <p>➤ <b>Quarterly Development Profiles uploaded to oneAdvanced on Thursday 14 May.</b></p>				
10.	<b>Finance</b>			
10.1	<b>Confidential</b> Quarter 4 Management Accounts	DCEO/DFCS	✓	Oversight/Monitoring
10.2	<b>Confidential</b> SHR 5 year Financial Projections Return (FYFP)	DCEO/DFCS	✓	Approval
10.3	Five Year Investment Plan	DHPS	✓	Approval
10.4	<b>Confidential</b> Fraud Register – Annual signing	DCEO/DFCS	✓	Oversight/Monitoring
10.5	<b>Confidential</b> Bad Debt Write Off Report	HSM	✓	Oversight/Monitoring
11.	<b>Operations</b>			
11.1	<b>Confidential</b> Reactive Repairs Service	DHPS	✓	Information
12.	<b>Governance: Ethical conduct and Notifiable Events</b>			
12.1	Notifiable Events: <b>Confidential</b> HR Matter	CEO	✓	Assurance

12.2	<b>Confidential</b> Office Bearer Decisions	-	-	-
12.3	<b>Confidential</b> Record of Electronic Approval: <b>Confidential</b> HR Matter	CEO	✓	Assurance
12.4	Recommendations from Audit & Risk Committee	DCEO/DFCS	✓	Approval
12.5	New Member Applications	CSO(G)	-	-
12.6	Mid-year Review of Annual Assurance Statement	CEO	✓	Oversight/Monitoring
12.7	<b>Confidential</b> Recommendations from Audit & Risk Committee	CEO	✓	Approval
12.8	<b>Confidential</b> CEO Quarterly People Development Review (year-end)	Chair	✓	Oversight/Monitoring
13.	<b>CEO Report</b>	CEO	✓	Information
14.	<b>Action Tracker</b>	CEO	✓	Oversight/Monitoring
15.	<b>Attendance at Conference/Seminar or Networking Events:</b> Board Member Feedback	Board Member	Feedback to be given at meeting	Information
16.	<b>Any Other Competent Business</b>			
17.	<b>Review/Reflections of Meeting</b> <ul style="list-style-type: none"> <li>• Did we challenge constructively/effectively when necessary?</li> <li>• Did we make good decisions?</li> <li>• Did we have all the information we needed to make decisions?</li> </ul> <b>Please email your feedback to, Fiona Boath, Chair,</b> <a href="mailto:boardFionab@rsha.org.uk">boardFionab@rsha.org.uk</a>	Chair	Feedback to be given at the meeting	-
18.	<b>Date of Next Meetings &amp; Training and Events</b> <ul style="list-style-type: none"> <li>• <b>Board Meeting</b> – Thursday 18 June 2026 at 6.30 p.m. – Hybrid Meeting</li> <li>• <b>Audit &amp; Risk Committee</b> – Thursday 9 July 2026 at 2.00 p.m. – Online with Zoom</li> <li>• <b>Board Meeting</b> – Thursday 6 August 2026 at 6.30 p.m. – Hybrid Meeting</li> </ul>			

**N.B. If you have questions about any of the enclosed papers, please do not hesitate to contact the identified report author for clarification in advance of the meeting.**