



# Rural Stirling

## Housing Association

### **JOB ROLE: Housing Services Adviser**

### **Rural Stirling Housing Association**

**EVH Grade 4 : £21,323 - £24,112**

Contract Type: Permanent

Hours of work: 35 hours (flexi-time system in operation/currently working to a hybrid model however this is under review)

Leave entitlement: 25 days plus 15 days Public Holiday (Pro rata)

### **Job Description**

Rural Stirling Housing Association is an ambitious, forward-thinking organisation, committed to providing quality, affordable homes to tenants throughout the north and west rural Stirling Council area, stretching from Tyntrum in the north to Strathblane and Killearn in the west and Doune in the south. A large part of our area of operation falls within the boundary of Loch Lomond & the Trossachs National Park.

Our vision and reason for being is to help build “Strong and attractive rural communities”.

Reporting directly to the Housing Services Manager, you will be a highly motivated individual, with excellent organisational and customer service skills. You will have experience of working in a customer focussed environment, ideally within housing services in the social housing sector.

If you thrive when working in an environment that requires excellent time management and prioritisation skills and are not afraid to use your initiative to ensure excellent customer service is provided, we would like to hear from you.

Please note that this post is subject to Basic Disclosure under the PVG Scheme in Scotland.

All applicants will be required to complete an application form to standardise the shortlisting and interview process. Please note that CVs will not be accepted.

Rural Stirling Housing Association is an Equal Opportunities Employer and welcomes applications from all sections of the community.

For further information and an application pack please visit our website

### **Notes**

- Closing date for applications **12 noon on Monday 7<sup>th</sup> March 2022**
- Interview date Wednesday **16<sup>th</sup> March 2022**