

**Rural Stirling Housing Association Ltd**

Stirling Road, Doune FK16 6AA

Tel: 01786 841101

Email: [enquiries@rsha.org.uk](mailto:enquiries@rsha.org.uk)

Web: [www.rsha.org.uk](http://www.rsha.org.uk)



**May 2022**

Dear Applicant

**Property Services Assistant - Permanent**

Thank you for your interest in the above position. Our Application Pack is downloadable from the website and includes:

1. Some information about us
2. Job Profile and Person Specification
3. Application form
4. Equality and Diversity Monitoring Form
5. Summary of Conditions of Service
6. RSHA Organisation Structure Chart
7. Transparency Statement – how we use your personal information

Please note that all posts are subject to a satisfactory Basic Disclosure Check from Disclosure Scotland.

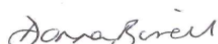
Please consider the Job Profile and Person Specification before completing and returning the application form to us. Please note that we do not accept CV's. The closing date for applications is: **5pm, Monday, 23<sup>rd</sup> May 2022**. The provisional date for interview is: **Friday, 27th May 2022**.

If you are chosen for an interview, we will contact you by **Tuesday, 24th May 2022**. If you do not hear from us by then, you have been unsuccessful.

You can either send your completed application to [susan@rsha.org.uk](mailto:susan@rsha.org.uk) , or please mark as "Private and Confidential" for the attention of Susan Mackay and return it to the above address.

Please note that Rural Stirling Housing Association will only give feedback to applicants who have been shortlisted for an interview. Further information about the Association can be found on [www.rsha.org.uk](http://www.rsha.org.uk)

Yours faithfully,



**Donna Birrell**  
**Chief Executive Officer**

Registered as a Scottish Charity No. SC037849

Rural Stirling Housing Association is a registered society under the Co-operative and Community Benefit Societies Act 2014 No. 2376 (s)

Registered with the Scottish Housing Regulator

Property Factors No. PF000330

Letting Agent Registration Number: LARN1907004