

**Rural Stirling Housing Association Ltd**  
Stirling Road, Doune FK16 6AA  
Tel: 01786 841101  
Email: [enquiries@rsha.org.uk](mailto:enquiries@rsha.org.uk)  
Web: [www.rsha.org.uk](http://www.rsha.org.uk)



**January 2021**

Dear Applicant

**FINANCE OFFICER– PERMANENT**

Thank you for your interest in the above position. Our Application Pack includes the following documents:

1. Some information about us
2. Job Profile and Person Specification
3. Application form
4. Equality and Diversity Monitoring Form (a full copy of our Equalities Policy is available on request)
5. Summary Conditions of service
6. RSHA Organisation Chart

Please note that all posts are subject to a satisfactory Basic Disclosure Check from Disclosure Scotland.

Please consider the Job Profile and Person Specification before completing and returning the application form to us. Please note that we do not accept CV's. The closing date for applications is: **12 noon, Friday, 29<sup>th</sup> January 2021**. The provisional date for interview is: **Wednesday, 10<sup>th</sup> February 2020**.

If you are chosen for an interview, we will contact you by **Wednesday, 3<sup>rd</sup> February 2021**. If you do not hear from us by then, you have been unsuccessful.

You can either send your completed application to [susan@rsha.org.uk](mailto:susan@rsha.org.uk), or mark it as "Private and Confidential" for the attention of **Susan Mackay** and return it to the above address.

Please note that Rural Stirling Housing Association will only give feedback to applicants who have been shortlisted for an interview. Further information about the Association can be found on [www.rsha.org.uk](http://www.rsha.org.uk)

Yours faithfully,

A handwritten signature in cursive script, appearing to read "Donna Birrell".

**Donna Birrell**  
**Chief Executive Officer**

